

Heidi Martin Winston

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EMPLOYMENT HISTORY

New York Institute of Technology

Evening Reference Librarian

October 2018-September 2021

- Provided reference service to students, faculty and staff, in-person and online
- Supervised library assistants
- Created and maintained subject guides

Barnard College Library, New York, NY

Research and Instructional Services Librarian

September 2003- August 2015

- Personal librarian to departments and majors in art history, architecture and urban studies
- Selected publications in the disciplines of art history, architecture, classical studies, urban studies, and film
- Created, published and maintained web subject and course guides
- Taught information and visual literacy classes
- Curated digital and on-site exhibits
- Trained and supervised library interns and student workers
- Editorial advisor to student journal on women and leadership, *On Our Terms*

New York Public Library, Schwartzman Building

Art and Architecture Division, New York, NY

Reference Librarian

January 1994-August 1997

- Selected all English-language monographs
- Provided reference service, answered letters and telephone inquiries
- Curated an exhibit on interior design history
- Bibliographic instruction
- Committee service and conference attendance

H.W. Wilson Company, Bronx, NY

Assistant Editor, Art Index

March 1986-December 1993

- Indexed English, French, and Spanish periodicals
- Authority work, research, knowledge of AACR2, LC classification and subject headings
- Supervision of staff, including managing the department in the absence of the editor
- Oversaw the production of quarterly publications

FREELANCE

- Index assignments, ongoing
- Architectural researcher: conducted archival, online and library research in architectural history for Christopher Gray's *Streetscapes* column in *The New York Times*, 2012-2015; located original plans and drawings for an architectural firm specializing in historic preservation, 2014 –2018

EDUCATION

American Society for Indexing (ASI)

Training in Indexing course, Certificate of Completion

Drexel University, College of Computing & Informatics Philadelphia, PA

Post-Masters Certificate in Digital Librarianship

Columbia University, School of Library Service New York, NY

M.S., Library Service

State University of New York at Buffalo Buffalo, NY

B.A., Art History

PUBLICATIONS

Counterpoise book reviewer, 2004 – 2009

Library Journal art book reviewer, 1994 - 1997

"Picture research and the copyright issue," *Research Library Notes*, vol. 7, no. 3, Summer 1995

"Cindy Sherman" and "William Wegman," *Current Biography*, vol. 53, no. 5, May 1992; vol. 51. No. 10, Oct. 1990

"Artful interiors, rooms with a view; the transition from decoration to design, 1750-1950," New York Public Library, 1996

PROFESSIONAL AFFILIATIONS

American Society for Indexers (ASI)

Editorial Freelancers Association (EFA)

OFFICE SKILLS

- Microsoft Office
- Drupal
- Omeka
- HTML, XML, CSS
- Cindex (indexing software)
- Reading proficiency in French, Spanish and German